



MINUTES OF A CABINET MEETING
Council Chamber - Town Hall
Wednesday, 11 April 2018
(7.30 - 8.15 pm)

Present:

Councillor Roger Ramsey (Leader of the Council), Chairman

Cabinet Member responsibility:

Councillor Damian White	Housing
Councillor Wendy Brice-Thompson	Adult Social Services and Health
Councillor Osman Dervish	Environment and Community Safety
Councillor Melvin Wallace	Culture and Community Engagement
Councillor Clarence Barrett	Financial Management, Transformation & IT
Councillor Ron Ower	Housing Development Company and OneSource Management
Councillor Joshua Chapman	Deputy Cabinet Member for Housing

Apologies were received for the absence of Councillors Robert Benham and Jason Frost.

44 DISCLOSURES OF INTEREST

There were no declarations of interest.

45 MINUTES

The minutes of the meeting of Cabinet held on 7th February, 2018 were agreed and signed by the Chair as a correct record.

46 ROMFORD BUSINESS IMPROVEMENT DISTRICT PROPOSAL

The Romford District Improvement District (BID) Proposal report was presented to Cabinet by Councillor Osman Dervish, Cabinet Lead Member for Environment and Community Safety.

The report details the proposed BID submitted by Romford Town Management Limited (RTMP) in accordance with the Business Improvement District regulations, for a ballot within Romford Town Centre to establish a BID.

Councillor Dervish detailed the history of the matter and explained that a BID is a defined area in which a levy is charged on all business rate payers in addition to the business rates bill. This levy then can be used to develop projects to the mutual benefit of businesses in the area. Businesses subject to the levy will vote in a ballot to determine whether the scheme will go ahead. Once the BID is in operation the levy will be charged on all of the businesses within the defined area irrespective of how they voted in the ballot.

RTMP were established in 2016 with the purpose of improving the Town Centre. The company has been working with the wider business community on the Town Centre to identify priorities and develop a draft business plan which details a number of pledges.

The BID area is defined and shown in Appendix A of the report. The area includes ten Council owned properties and therefore the Council will be entitled to vote on the proposal for each of those properties. Under the BID regulations the Council is obliged to support the establishment of a BID and also has a key role as regulator, service provider and as custodian of the public realm.

The RTMP will not be able to commence activity until the levy payments start to be made and therefore on that basis they have made a request to the Council to make an advance payment in order to fund the set up costs. There is not sufficient information at this stage to establish how much will be required and so the recommendation is defined as up to a maximum of £230,000.

There followed a period of discussion. The reasons for the decision and alternative options available were considered.

Cabinet:

1. **Reviewed and approved** the Romford Town Management Limited BID Proposal to go to ballot in June 2018;
2. **Agreed** to support the formation of a BID in Romford Town Centre, subject to a successful ballot taking place in accordance with the Business Improvement Districts (England) Regulations, 2004;
3. **Noted** that the Council will be subject to payment of the levy on its properties within the BID area; and,
4. **Agreed** that the Head of Property Services (one Source) be authorised to cast the Council's vote to support the establishment of

the BID in relation to all the council properties within in the BID area;
and,

5. **Delegated** authority to the S151 Officer in consultation with the Director of Neighbourhoods to negotiate and settle agreements in relation to any advance funding for the BID of no more than £230,000, subject to a successful ballot, the creation of the BID and the production of a costed work plan and cash flow acceptable to the S151 officer detailing the funding requirements.

47 **INTEGRATED COMMUNITY EQUIPMENT SERVICE**

The Integrated Community Equipment Service report was presented to Cabinet by Councillor Wendy Brice-Thompson, Cabinet Lead Member for Adult Services and Health. This detailed the background to the recommendations and how the London Borough of Havering currently commissions the service through the Framework Contract for the Community Equipment Service. The Framework was most recently retendered in 2015 for a period of four years to 30th November, 2019.

An independent review of the Community Equipment Service was commissioned in 2017. The remit was established by the partners through the Discharge Improvement Working Group (DIWG). This highlighted that a number of partners are currently delivering a fragmented service of lesser quality at a greater cost due to delay in delivery and complex administrative arrangements; Fragmented services relying on multiple local back office support arrangements; procurement of equipment directly from suppliers; and diseconomy of scale.

The recommendation of the review was to establish an Integrated Community Equipment Service (ICES) hosted and led by the London Borough of Redbridge through a section 75/101 agreement with each of the health and social care providers across the Barking, Havering and Redbridge area.

The integrated service went live on 5th February, 2018 with LBH joining in shadow form with aligned operational processes.

Savings have been identified and are detailed within the report at appendix one. There are also clear benefits to the framework.

Discussion followed with consideration given to the reasons behind the recommendations and of the other options considered.

Cabinet:

1. **Approved** the Council joining an Integrated Community Equipment Service (ICES) with BHR health and social care partners, hosted by London Borough of Redbridge.

2. **Authorised** the Director of Adult Services to sign the Section 101(LGA 1972) / Section 75 (NHS Act 2006) agreement and all further documentation necessary to facilitate the participation of the Council in the Integrated Community Equipment Service.

48 **EMPLOYMENT AND SKILLS PLAN**

Councillor Osman Dervish presented the Employment and Skills Plan report to Cabinet. In February, 2018 Cabinet approved a period of stakeholder consultation on the draft Plan. The report now before Cabinet details the findings of the consultation and seeks Cabinet's approval to the Plan and associated Implementation Plan.

Councillor Dervish detailed the background to the matter and the responses gathered as set out in the report.

There followed discussion and

Cabinet:

1. **Approved** the draft Employment and Skills Plan (attached at Appendix 1 of the report) and the associated Implementation Plan (attached at Appendix 3 of the report).

49 **QUARTER 3 CORPORATE PERFORMANCE REPORT 2017/18**

Councillor Clarence Barrett presented the Quarter 3 Corporate Performance Report (2017/18) to Cabinet. This detailed that 65% (24) of the Corporate Performance Indicators were on track (green status) and 35% (13) had an off track (red status). This represents a decline in performance on the position at the end of Quarter 2 when 74% were rated as green and 29% as red. However, the perception/engagement indicators had improved.

These indicators are assessed at a time when there is an increasing demand on services across the Council. The demand pressures dashboard was considered at Appendix 2 of the report.

Councillor Barrett set out the performance throughout the Council's priorities showing the highlights and improvements required for all priorities, Communities, Connections, Opportunities and Places.

The full report was available at Appendix 1 and discussed.

Cabinet:

1. **Reviewed** the performance set out in Appendix 1 of the report and the corrective action that is being taken.

2. **Noted** the content of the Demand Pressures Dashboard attached as Appendix 2 of the report.

Chairman